

## JOB OPENING

Avcon Jet is a dynamic, international business aviation company offering a large range of aviation solutions. It is our people, who make the difference and provide an outstanding service to our clients. That's why we are searching for devoted people sharing the aviation dream as:

# Sales Manager full-time, Vienna



### YOUR DUTIES & RESPONSIBILITIES

- Management of the entire sales process
- Preparation of offers and price calculations for charter flights
- Flight preparations and monitoring in close cooperation with internal and external partners
- Handling of last minute ad hoc flight requests
- Establish and consolidate customer relationships
- Administrative duties (customer care, invoicing, payment supervision etc.)

### REQUIREMENTS

- Excellent reading and writing skills in English language
- Additional language is a plus
- High level of customer service orientation
- Ability to build highly engaged relationships with a premium customer
- Energetic and passionate team player with entrepreneurial spirit
- Ability to work on own initiative and „hands on“ mentality
- Problem solving skills and stress tolerant
- Flexibility to work varying schedules, including nights and weekends
- Proficient IT user skills (e.g. Microsoft Office Products)

Avcon Jet offers you a demanding range of tasks with a high degree of responsibilities and a great working environment in a young team. Minimum monthly salary is EUR 2.200. Overpayment is possible, depending on qualification and experience.

We are looking forward to receiving your application.

[recruitment@avconjet.at](mailto:recruitment@avconjet.at)

IMPORTANT: Subject must contain: SALES MANAGER

### AVCON JET AG

WOHLLEBENGASSE 12-14

1040 VIENNA, AUSTRIA

PHONE: +43 1 505 47 47- 0

[OFFICE@AVCONJET.AT](mailto:OFFICE@AVCONJET.AT)

[WWW.AVCONJET.AT](http://WWW.AVCONJET.AT)