

SENIOR FLIGHT DISPATCHER (F/M/X)



Looking for a job that will take your career to new heights in the aviation industry? Look no further! Avcon Jet, a dynamic international business aviation company, is currently seeking ambitious individuals who are ready to take their career in aviation to the next level.

At Avcon Jet, we firmly believe that our people are the driving force behind our success. It's their passion and dedication that enables us to deliver outstanding service to our clients. That's why we're actively seeking like minded individuals who share the same aviation dream. Are you ready to become a part of a high-performance team, to grow with a demanding range of tasks?

HOW TO APPLY

If you consider these requirements as your challenge and would like to impress us with your personality, send your application documents to recruitment@avconjet.at. Important: We ask you to explicitly mention the job title in the subject of your application: **Senior Dispatcher**



YOUR TASKS

- You will independently and worldwide plan and coordinate corporate flights with ForeFlight planning and LEON Scheduling software.
- You will also arrange and handle the services an A/C requires on ground and for pax, request and obtain the permits to overfly/land in a specific country.
- You will have a network within the company to coordinate your tasks with other departments and with external providers.
- After you have adapted to these tasks within our operation, you will supervise the dispatch team, share your experience, to find the best solutions in day-to-day operations. You enable less experienced team members to grow by sharing your knowledge and supporting them as a mentor.
- You will have to be available from time to time to support the team on short calls as a support coordinator.



WE OFFER YOU

- After a very short time of introduction and training, you have taken over full responsibility, you have the possibility to learn and grow quickly to become a business aviation expert.
- Our attractive modern office space is located in the city centre of Vienna.
- The monthly salary for a full-time position is EUR 3.000 gross per month, but may also exceed due to your professional qualification and experience.
- Bonus allowance for each night shift/public holiday duty is also allotted.
- Additionally, we offer the job ticket for public transportation in Vienna and we support a job bike program.



YOUR PROFILE

- You already have at least two years of experience as a flight dispatcher in any OCC; knowledge of business aviation is an advantage.
- You are motivated and able to learn new skills fast.
- You are happy to deal with new situations that come your way without losing focus to complete the task in the best way possible. You are willing to take obstacles on the way as a challenge to grow and deal with them without hesitation.
- You have a qualification for university entrance or completed a secondary school certificate; Dispatch license is of advantage.
- You have excellent IT user skills, organizational skills, and assertiveness.
- You work team-oriented and are characterized by flexibility, problem-solving skills and initiative.
- Excellent reading and writing skills in English are a matter of course for you, another language is an advantage – German is not a required, but A2 will help you.
- You have the right to work and live in Austria. To stay and work in the EU, you must have a work visa or have applied for rot-weiß-rot card with your valid identity documents.